

Request for Proposals to Participate the Bureau for Behavioral Health's SAMHSA Supported Employment Program Application

Proposals due Monday, April 8, 2019 5:00 p.m.

Summary of Grant Opportunity

The Substance Abuse and Mental Health Services Administration (SAMHSA) has announced a new funding opportunity, *Transforming Lives Through Supported Employment* (Short Title: [Supported Employment Program](#)) due May 17, 2019. The Bureau for Behavioral Health (BBH) intends to apply for this grant opportunity to create supported employment programs for transition aged youth/young adults (16 – 25 years of age). This is a competitive grant with 7 awards anticipated nationally of up to \$800,000 per year for five years.

BBH anticipates that **\$720,000** will be available for programs that target each BBH region through the funding of 6 supported employment programs of \$120,000 each. The remainder of the award will be used to meet SAMHSA requirements for a project director in addition to providing required training and technical assistance.

Funding is contingent upon the successful completion and SAMHSA award of the BBH completed application as well as successful identification and selection of providers that are willing and able to provide services as directed in by the SAMHSA grant opportunity. All application partners must be able to meet federal grant financial and data collection requirements.

If your agency is interested in participating in this grant application, please send a proposal by the proposal deadline to dhhrbhhfannouncement@wv.gov

Program Purpose

The purpose of the *Supported Employment Program* is to support state and community efforts to refine, implement, and sustain evidence-based supported employment programs and mutually compatible and supportive evidence-based practices (e.g., supported education) for transition-aged youth/young adults (ages 16-25) with serious emotional disturbance (SED), and adults with serious mental illness (SMI) or co-occurring mental and substance use disorders (COD). SAMHSA expects that this program will increase state and community capacity to implement and sustain Supported Employment Program (SEP) models and integrated supports to improve competitive employment outcomes for individuals with SED, SMI, or COD.

Selection Process

BBH will convene a review team to consider proposals based upon the stated criteria. Selected application partners will be notified **the week of April 19**. BBH appreciates your time and interest in partnering with us in this grant application.

Proposals Instructions and Requirements

Applicants must use the following outline to draft proposals. Applicants must use 12-point Arial or Times New Roman font, single line spacing, and one-inch margins. Page numbers must also be included in the footer. **Proposals must not exceed 6 pages.**

A. Statement of Need (1 page)

- Describe the extent of the problem in your region, including service gaps, and document the extent of the need (i.e., current prevalence rates or incidence data) for transition aged youth/young adults (16 – 25 years of age). Identify the source of the data. Please include how this grant will enhance or expand upon activities you are already doing and how you will leverage other resources for maximum service provision.

B. Program Implementation (2 pages)

The primary purpose of this grant is to provide a supported employment program targeting transition aged youth/young adults (16 – 25 years of age), leading to competitive employment.

- Describe how you will implement the required activities listed in the grant announcement for the identified target population **within four months of the grant award**. The description should include evidence-based practices as available. Required activities are on page 7 of the [grant announcement](#).
- Provide a chart or graph depicting a realistic timeline for the entire five years of the project period showing dates, key activities, and responsible staff. These key activities must include the required activities of the grant.

C. Draft Budget and Budget Narrative (2 pages)

- Please describe how you would use funding in a budget format similar to the one described in Appendix K of the [grant announcement](#).

D. Data Collection and Performance Measurement (1 page)

- Provide specific information about how you will collect the required data for this program and how such data will be utilized to manage, monitor and enhance the program. Data Requirements can be found on page 10 of the [grant announcement](#).

Contact

For questions about this request for proposals contact:

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